



**first  
national**  
REAL ESTATE | Broadbeach

[www.fnbroadbeach.com.au](http://www.fnbroadbeach.com.au)

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## Tenant Fact Sheet – One application per person

The completion of this application is not an offer by the Lessor or Lessor's Agent for a residential tenancy agreement or an offer by you to enter into a residential tenancy agreement, it is a condition required by the Lessor before the Lessor will consider offering you an option to enter into such an agreement. This application is subject to the following conditions, which must be accepted by the applicant before this application will be considered –

1. The applicant/s authorize/s First National Broadbeach's employees and contractors to contact all references and perform all checks they reasonably consider necessary to ascertain the applicant's suitability for the property.
2. The applicant/s is/are aware that First National Broadbeach is a member of the Tenancy Information Centre of Australia (TICA) and as such will carry out checks through this agency to ascertain tenant suitability for the above mentioned property.
3. Notification by First National Broadbeach of acceptance of the application gives the applicant/s the right to first option to enter into a residential tenancy agreement for the above property at the rent amount, term and commencement date advised by First National Broadbeach when communicating acceptance. If there are joint applicants –
  - a. First National Broadbeach will advise one of the joint applicants only for the option to commence; and if one of the joint applicants expresses an intention not to enter into a residential tenancy agreement, the option is immediately terminated for all joint applicants.
4. Upon notification of acceptance, the applicant/s must pay a holding deposit equivalent to **TWO (2) WEEKS** rent via cash, credit card or bank cheque within 24 hours of acceptance. If the application is cancelled by the applicant/s the deposit will be forfeited.
5. If after exercising the option, one or all of the applicants do not enter into a residential tenancy agreement in accordance with the terms of acceptance, or express an intention not to do so, without fault of the Lessor or the Lessor's agent, the right to enter into a residential tenancy agreement is immediately terminated for all applicants and the amount paid is forfeited to the Lessor as compensation.
6. Before possession of the property is given to the applicant/s, the first two (2) weeks rent and entire bond must be paid via **CREDIT CARD** (charges apply) or **BANK CHEQUE** to First National Broadbeach. (Cash is accepted by arrangement). The amount paid upon acceptance will be applied as part of these funds. Failure to pay these amounts in full for any reason by the commencement date may, at the Lessor's option, terminate the right to enter into a residential tenancy agreement. If the right is terminated, the amount paid is forfeited to the Lessor as compensation.

Rent payments with First National Broadbeach are only accepted by **DIRECT DEBIT, CREDIT CARD, BANK TRANSFER, CHEQUE** (by approval). Rent paid via credit card will be debited 2 days before the rent due date so cleared funds are received on the rent due date and there are charges associated with credit card payments.

### Privacy Disclosure Statement of Bayles Investments Pty Ltd trading as First National Broadbeach

We are an independently owned and operated business. We are bound by the National Privacy Principles. We collect personal information about you in this form to access your application for a residential tenancy. We may need to collect information about you from previous landlords or letting agents, your current employer and your referees. We will also check whether any details of tenancy defaults by you are held on a tenancy default database, its website is [www.tica.com.au](http://www.tica.com.au). Your consent to us for collecting this information is set out below. We may disclose personal information about you to the owner of the property to which this application relates. We may also send personal information about you to the owners of other properties at your request. You have the right to access personal information that we hold about you by contacting our privacy officer (see contact details above).

**Full Name:** \_\_\_\_\_

**Property your applying for:** \_\_\_\_\_

**Date & Time you viewed the property:** \_\_\_\_\_

**Proposed Commencement:** \_\_\_\_\_

**Rent:** \_\_\_\_\_

**Lease Term:** 6 Months  12 Months  Other \_\_\_\_\_

**PLEASE NOTE:** You must provide one item from each section.

Section 1	Section 2	Section 3
Drivers License Passport Other Photo ID Birth Certificate	Current Wage Advice	Previous 2 Rent Receipts Current Car Registration Bank Statement Phone Account Power Account Pet Registration Papers

**APPLICANT DETAILS**

Full Name:		Mobile:
D.O.B:     /     /		Wk Ph :
Email:		Hm Ph:
Current Address:		
Weekly Rent:	Time There:	Owner/Agent:
Owner/Agent Address:		
Phone:		Fax:

Previous Address:		Phone:
Weekly Rent:	Time There:	Owner/Agent:
Owner/Agent Address:		
Phone:		Fax:
Was the bond refunded in full?: <b>YES / NO</b>		
If No, why not?		

Pets: YES/NO	Type & Breed:	GCCC Registration Number:
Name/s of everyone who will live at the property:		
Number of Children:	Ages:	
Car Make & Model:		
Year:	Registration Number:	State:
Is Car Financed: YES/NO	Drivers Lic. Number:	

<b>OCCUPATION:</b>		Current Employer:	
Address:		Phone:	
Time there:	Full Time/Part Time: (    hrs per wk)	Net Weekly Salary: \$	
If less than 6 Months – Previous Employer:			
Address:		Phone:	

**IF SELF EMPLOYED**

Name of Business:	Industry:	Phone:
Address:		
Salary: \$            per	Accountant:	Phone:

**STUDENTS ONLY**

Name of College, TAFE or University:		
Faculty/Course:	Completion Date:	
Full Time/Part Time	Austudy: YES/NO - \$            per	Student ID:
Parent/Guardian Name:		Phone:
Address:		

**REFERENCE**

Name:	Ph (H):
Address:	Ph (W):
Relationship:                      Know Since:	Mobile:
Name:	Ph (H):
Address:	Ph (W):
Relationship:                      Know Since:	Mobile:

**BUSINESS REFERENCE (If Self Employed)**

Name:	Ph (H):
Address:	Ph (W):
Relationship:                      Know Since:	Mobile:

**RELATIVE TO CONTACT IN CASE OF EMERGENCY**

Name:	Ph (H):
Address:	Ph (W):
Relationship:	Mobile:
Name:	Ph (H):
Address:	Ph (W):
Relationship:	Mobile:

**Please read and complete the following authority**

I, the Applicant, do solemnly and sincerely declare:

1. That the above information is true and correct and that I have supplied this information of my own free will. I hereby authorize the letting agent to conduct any and all enquires and/or searches as required to verify the information contained in this application.
2. I, the Applicant, solemnly and sincerely declare that I am not an undischarged bankrupt.
3. I inspected the mentioned premises on \_\_\_\_/\_\_\_\_/\_\_\_\_ and wish to take tenancy for a period of \_\_\_\_\_ from \_\_\_\_/\_\_\_\_/\_\_\_\_ at a rental of \$\_\_\_\_\_ per week and that the rental to be paid is within my means.
4. I also undertake to pay a Bond of \$\_\_\_\_\_ upon the signing by me of the tenancy agreement.
5. I give consent and authority for all necessary enquires to be made in relation to this application. I acknowledge and agree that should any default occur during the period of my tenancy details of such default will be reported to the **Tenancy Information Centre Australasia** and any associated tenancy default registers.

**Privacy Consent**

I, the applicant acknowledge that I have read the privacy notice of Bayles Investments Pty Ltd trading as First National Broadbeach. I authorize First National Broadbeach to collect information about me from:

- a. My previous letting agents and/or landlords
- b. My personal referees, employer (past & present), education and financial institutions; and
- c. Any Tenancy Default Database (including TICA), which may contain personal information about me. I also authorize First National Broadbeach to disclose details about any defaults by me under the tenancy to which this application relates to any tenancy defaults database to which it subscribes, including TICA.

I authorize First National Broadbeach to disclose the personal information it collects about me to the owner of the property, even if the owner is a resident outside Australia. I also authorize First National Broadbeach to refer my details to an arranger of: (optional – cross out what is not applicable)

- Insurance services (for contents insurance and other insurance products) and
- Utilities (to arrange connection or transfer of telephone, gas, electricity etc.)

**Name:** \_\_\_\_\_ (Please print clearly)

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Witnessed by:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**How to you find out about this property?**

1. Internet
2. Bulletin
3. Walk in
4. Sign
5. Referral
6. Other (please specify) \_\_\_\_\_